**APPOINTMENT OF EXAMINERS FOR DOCTORAL THESIS *Version March 2025 (EO)***

**Please fill in the following details for each candidate and return to the Academic Council Office by email to** **academic.council@mu.ie** **at least 10 days in advance of the relevant Faculty meeting.**

**NON-DISCLOSURE AGREEMENT (NDA) - If the thesis is subject to an NDA, you must complete a separate NDA specific Appointment of Examiners Form. A copy of this form as well as the NDA template is available on the Exams Office website** [**here**](https://www.maynoothuniversity.ie/exams/postgraduate-information)**. Both documents must be submitted to the relevant faculty meeting.**

**STUDENT DETAILS**

|  |  |
| --- | --- |
| Name: |  |
| Student Number: |  |
| Department: |  |
| E-mail: |  |

**INTERNAL EXAMINER SECOND INTERNAL EXAMINER**

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Name: |  |
| Tel: |  | Tel: |  |
| Department: |  | Department: |  |
| E-mail: |  | E-mail: |  |

**EXTERNAL EXAMINER A short Biography of the Extern Examiner(s) must be attached to this form**

|  |  |  |
| --- | --- | --- |
| Name: |  | Address: |
| Tel: |  |
| E-mail: |  |
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**SECOND EXTERNAL EXAMINER (if required**\*) \***In the case of a Thesis being presented by a full-time member of Academic Staff of the University, the Internal Examiner must be replaced by a second External Examiner. In other cases, a second External Examiner may be appointed if there is no suitable Internal Examiner available.**

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| Name: |  | Address: |
| Tel: |  |
| E-mail: |  |
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**SUPERVISOR OF THESIS CO-SUPERVISOR OF THESIS**

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Name: |  |
| Tel: |  | Tel: |  |
| Department: |  | Department: |  |
| E-mail: |  | E-mail: |  |

**HEAD OF DEPARTMENT DEPARTMENTAL ADMINISTRATOR**

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Name: |  |
| Tel: |  | Tel: |  |
| Department: |  | Department: |  |
| E-mail: |  | E-mail: |  |
| Date: |  |  |  |
| Signature: |  |  |  |