



**Maynooth
University**
National University
of Ireland Maynooth



BOOKING TERMS AND CONDITIONS

The following summary of terms and conditions apply to all student room bookings with the University which are also subject to the Licence to Reside. Once a room is occupied a Licence to Reside will be granted and that will govern the relationship and residency during occupancy period in line with the Residential Tenancies Acts. Additionally, a Confirmation of Booking email will be sent by the University confirming the booking including the room details, dates and applicable fees. The confirmation email together with these general booking terms and conditions apply to the booking and subsequent residency.

1. Bookings are for the full academic year and are for 7 days per week for the full occupancy period (including the holidays Halloween, Christmas, Easter etc) and reading weeks. Start and end dates will be published on the website each year.
2. The dates on which the occupancy starts, and ends are confirmed in the Confirmation of Booking mail and published on the website. Please note the earliest date for occupancy in the relevant year and the latest date of check-out. Both will be published on the website and will be on your Confirmation of Booking email and on your Licence to Reside.
3. All bookings will be given the appropriate notice of Licence termination/expiry according to the relevant regulations at the time of occupancy and as set out in the Residential Tenancy Act. Where notice of early termination of the licence is given by the student this will be considered a breach of the licence to reside.
4. Acceptance of the schedule of accommodation fees (see the website and your booking confirmation email for full details), the due dates, the amounts of each instalment and the prescribed method of payment (via the resident's online account only by recurring payments by saved bank card) are accepted by the booker once a booking is made.
5. No financial discounts are given if residents go home every weekend or are away for holidays/field trips/placements/illness etc. or arrive later than check-in or leave early. Do not book a room for a period of time if you know you will not occupy it for the full term of the Licence.
6. Students who book rooms must be eligible for the rooms made available. The full list of eligibility criteria (both general and room-specific and, to avoid doubt, including but not to be taken as just those of an ongoing nature referred to in the Licence to Reside) are set out on the University web site where the link to book is provided (the "Full Eligibility Criteria")

and bookers must familiarise themselves with these before requesting to book a room. Any bookings found by the University not to fulfil the Full Eligibility Criteria following the Email Confirmation of Booking will be invalid and cancelled by the University by email notification to the booker at the email address provided by the booker at the time of booking.

7. Students accept that the rooms will be in a community environment with a shared kitchen and depending on the room type selected you may also be sharing bathrooms. If you have serious food allergies, you need to satisfy yourself in advance that this environment is suitable for you, understanding that other residents may agree to small changes to facilitate you but may not agree or have the capacity to facilitate very significant changes.

8. In line with our policy on diversity, you may be sharing an apartment with students of any age, nationality, ability, gender, orientation, or academic course or year.

9. Details and additional information given on www.maynoothuniversity.ie/accommodation are accepted by the booker as part of these terms and conditions.

10. The method of payment of all Accommodation Fees and charges is online using your online accommodation account and a saved bankcard. Please note that we do not have systems to cope with payments made in any other way such as by cheque, bank to bank payments or in cash.

11. Bookings may be cancelled by the University at any time up to check-in on notification by email to the booker at the email address provided by the booker at the time of booking if:

- a) the booker does not fulfil any one or more of the Full Eligibility Criteria as applicable to the booking whether before or after the Email Confirmation of Booking including if the booker does not have a full time registered academic place in either Maynooth University or St Patrick's College
- b) if the booker is found to have more than one booking, in which case all of the bookings will be cancelled;
- c) if a booker is found to have misused, hacked or accessed the booking system at an unauthorised time or in an unauthorised manner;
- d) if the Utilities and Services Charge or Accommodation Fees are not received in full by the stated due dates;
- e) if a booker is found to have given false or misleading information on the booking form;
- f) if the booker or someone on behalf of the booker is found to be canvassing.

12. The Utilities and Services Charge is strictly non-refundable in the event that a booking is cancelled by either the booker or the University.

13. Irish Speaking rooms (Scéim Chónaithe) are single en-suite rooms and allocated on a competitive basis (interview). However, if you book a room and subsequently get a room offer in the Scéim Chónaithe there is no financial charge to move, provided you have already booked a room type of single en-suite. If not the cost difference will fall due immediately to accept your room in the Scéim

14. The room type confirmed to you in the Confirmation of Booking Email, is the room type which will be assigned to you subject to any changes which the University makes in

consultation with you prior to check-in. Requests for room type changes and room swaps cannot be facilitated.

15. By booking a room you accept that there is a Community Code to be adhered to for all residents. The code is set out in the E-Induction and the regulations governing the operation and management of the University Residences by the University from time to time whether set out in the University's student handbook, on the University's web site or otherwise notified or communicated to the Student Resident (the "Residence Regulations"). The code of conduct is community focused and balances individual needs and the common good. If you are booking the Quiet Zone you must know and accept the separate ethos that applies to it. Eligibility for the Quiet Zone is strictly adhered to and any previous breaches of Licence whether followed by Community Service or not will disqualify.

16. The Licence to Reside is granted on the day of check-in but the terms of the Licence to Reside are available to view from the date of booking.

17. Bookings are a contract between the student/the prospective student and the University. We do not normally engage with third parties in relation to this booking and canvassing will result in the booking being cancelled by the University.