Review Cycle Process

Developmental Review Process

University Strategic Plan

Faculty Plan

Dept / School / Unit Plan

Reviewee completes goals, objectives and approved development during the review period

Head of Dept/Unit shares names of those who did/did not complete a review in their area and development themes with L&D, HR

Reviewer shares development requirements with Head of Dept/Unit for approval, where there is a need on form 2. This is communicated back to the Reviewee regarding what is/is not approved

Reviewers nominated by Head of Dept/Unit. Any potential conflicts of interest can be raised by the reviewer.

Reviewers assigned Reviewees in consultation with Head of Dept/Unit

Reviewees informed who their Reviewer will be. Any potential conflicts of interest can be raised by the reviewee.

New Reviewer(s)/ Reviewee(s) attend DR Workshop

DR meeting is scheduled

DR meeting takes place. Goals, objectives and development actions agreed

Ongoing conversations throughout the review cycle.