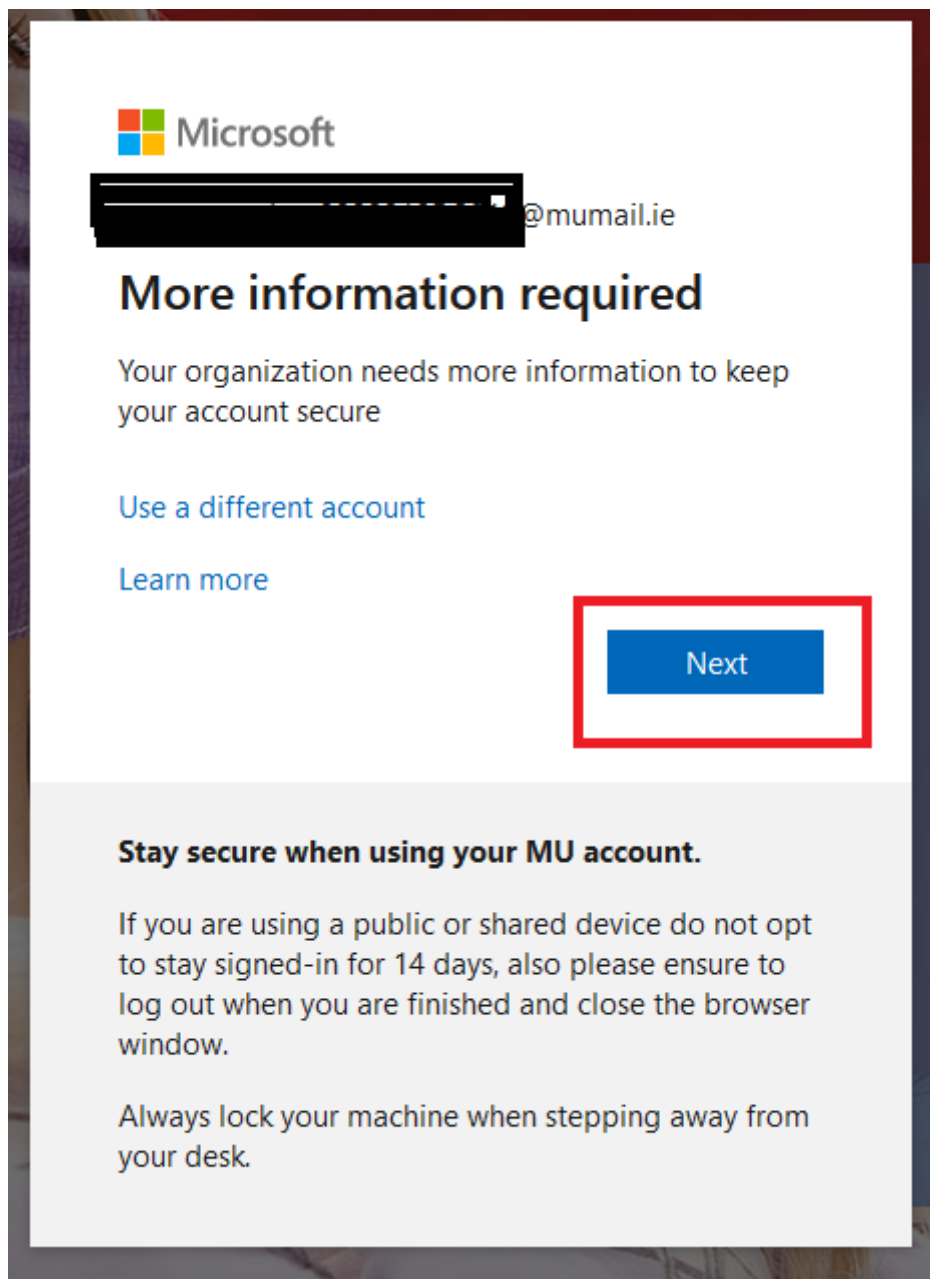# Activation of MFA

1. Download the Microsoft Authenticator app for Windows Phone, Android or [IOS](IOS)
2. Register alternative devices via https://mysignins.microsoft.com/security-info

When the MFA is activated on the 16th when students try to access their email, Moodle, teams etc they will be prompted with the below screens.

Keep your account secure

When you login to your account after the 16th of November all students with a @mumail or @spcmail you will be prompted to install the Microsoft Authenticator app. Download the Microsoft Authenticator on your phone.

Install the Microsoft Authenticator App for Windows Phone, [Android](#) or [IOS](#) on your mobile device.

Scan a QR Code

Scan the QR Code by opening up the Microsoft Authenticator App on your phone.

Clicking the plus ICON
Add School or Work account

Then scan QR code by holding up your mobile phone to the screen below and scanning the QR code. Once you have scanned the QR code, you may get prompted on your phone to approve the request.

Keep your account secure

Your organization requires you to set up the following methods of proving who you are.
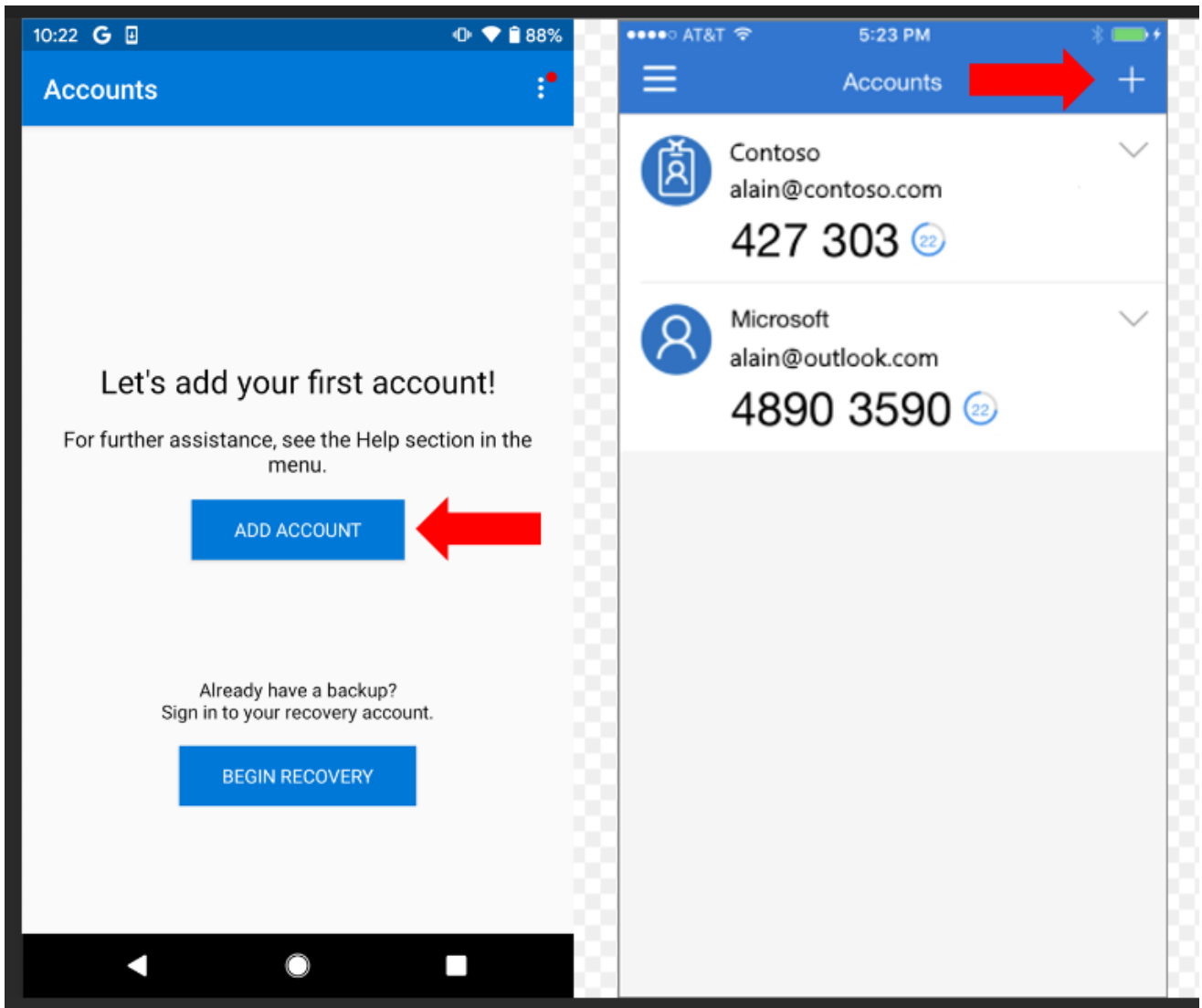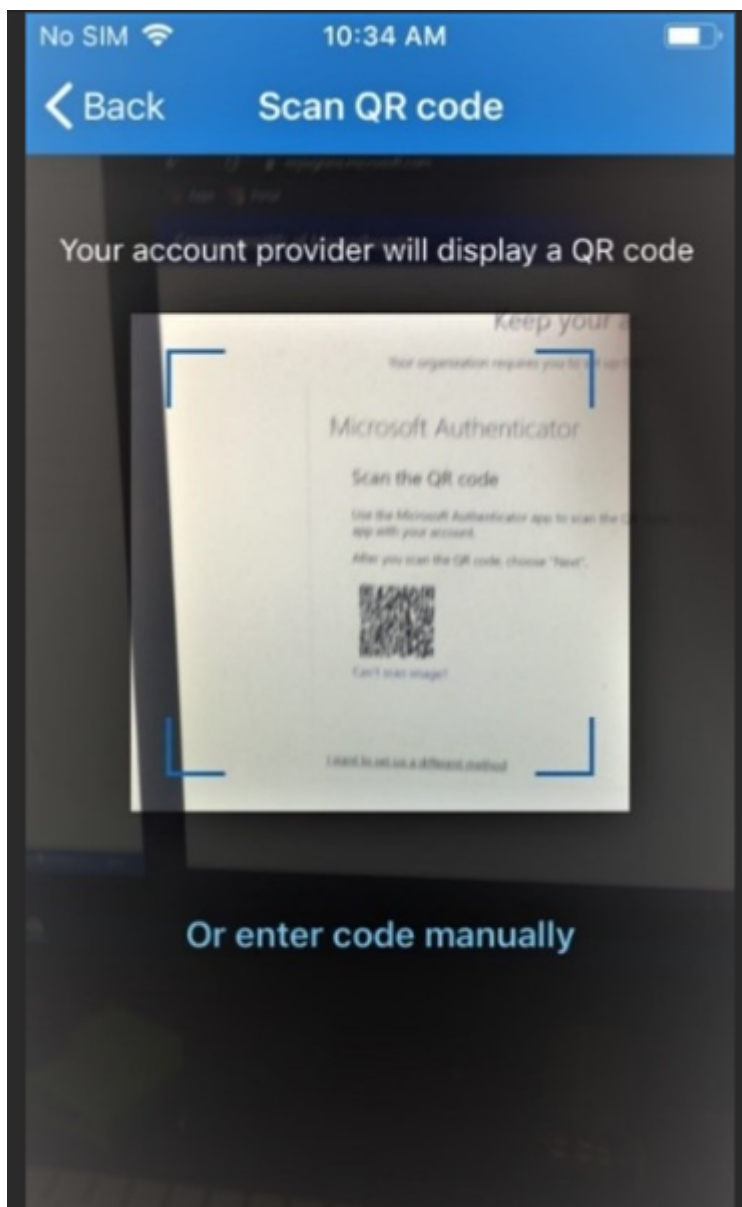
Microsoft Authenticator

Scan the QR code

Use the Microsoft Authenticator app to scan the QR code. This will connect the Microsoft Authenticator app with your account.

After you scan the QR code, choose "Next".

Can't scan image?

Back   **Next**

I want to set up a different method

Keep your account secure

Your organization requires you to set up the following methods of proving who you are.

Microsoft Authenticator

✓ Notification approved

Back   **Next**

I want to set up a different method

Approve Sign Request

Once you have signed up your device, next time you go to login you will be prompted to approve your sign in

Microsoft

████████████████████@mumail.ie

Approve sign in request

Open your Microsoft Authenticator app and approve the request to sign in.

☐ Don't ask again for 14 days

I can't use my Microsoft Authenticator app right now

More information

**Stay secure when using your MU account.**

If you are using a public or shared device do not opt to stay signed-in for 14 days, also please ensure to log out when you are finished and close the browser window.

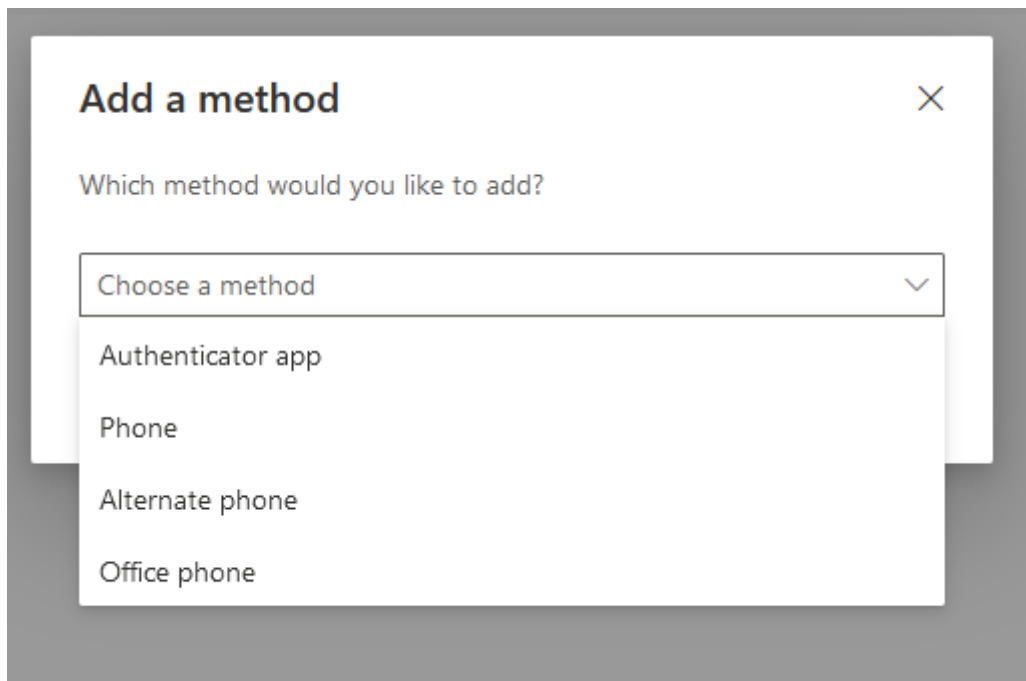Always lock your machine when stepping away from your desk.

Add additional devices

In case you lose your phone, it is advised to have multiple devices registered.

My Sign-Ins | Security Info | Microsoft.com
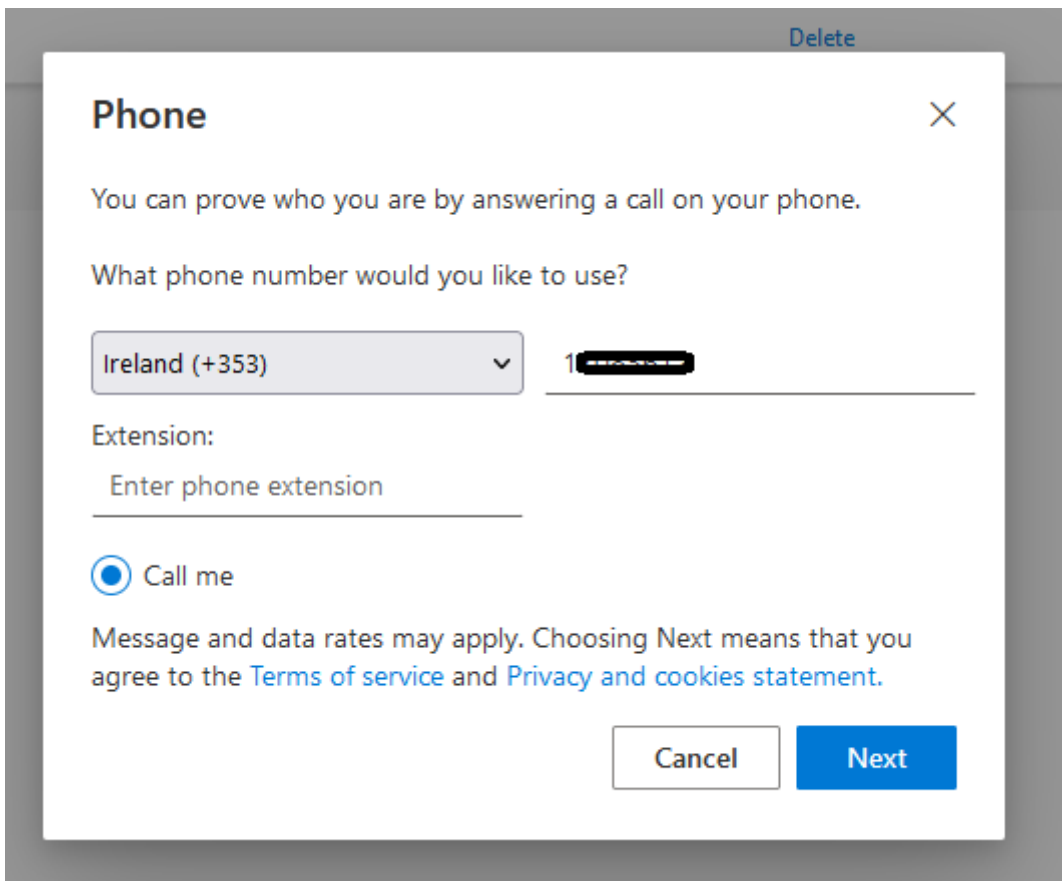https://mysignins.microsoft.com/security-info
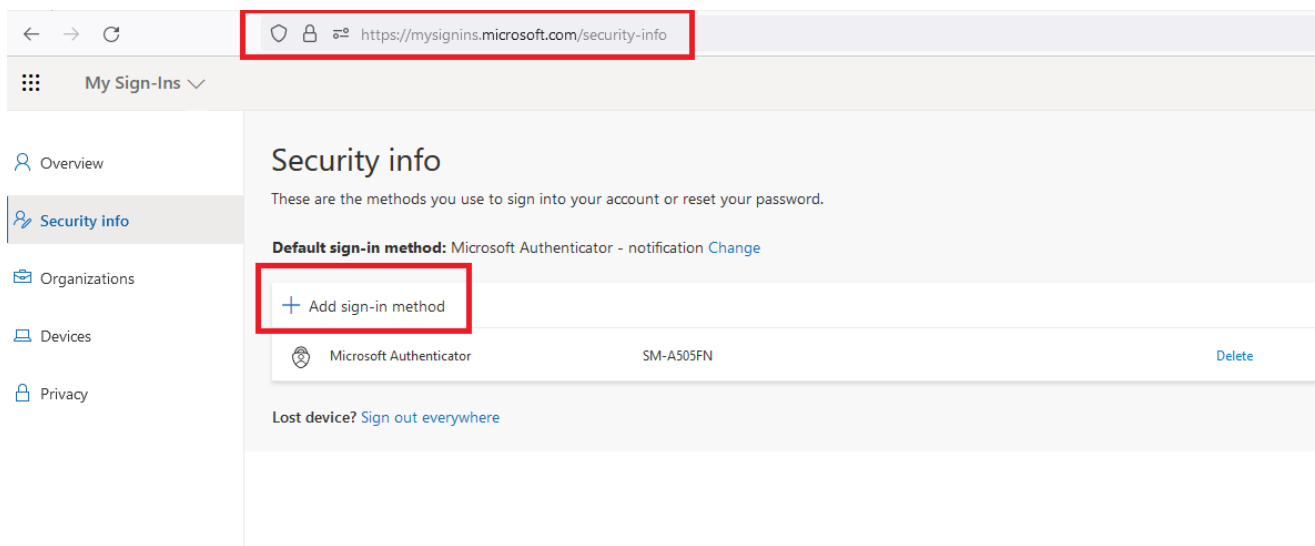
Click on add sign-in method
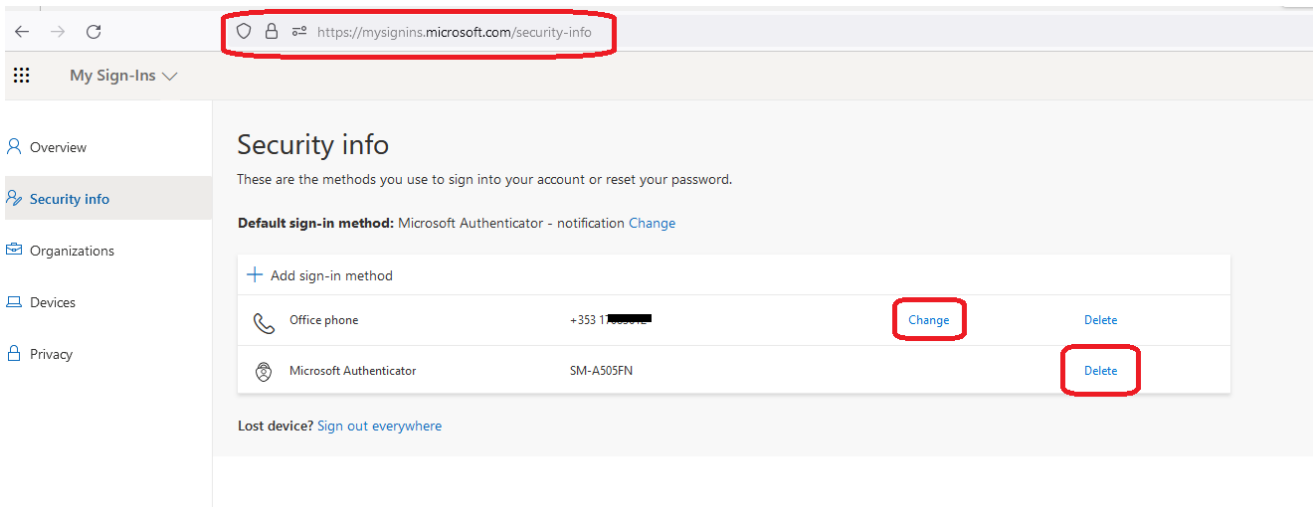And enter in the whichever is applicable.

The most common options for an alternative sign-in method would be add a second (alternative) phone number or use the Microsoft Authenticator app. Select the appropriate tab below for details of how to add an alternative sign-in method.

Once added you can change or delete existing authentication methods

Add SMS mobile phone method

Phone   ✕

You can prove who you are by answering a call on your phone or texting a code to your phone.

What phone number would you like to use?

| Ireland (+353) ⌄ | 087▮▮▮▮▮▮ |

🔘 Text me a code

⚪ Call me

Message and data rates may apply. Choosing Next means that you agree to the Terms of service and Privacy and cookies statement.

Cancel   **Next**

Phone   ✕

We just sent a 6 digit code to +353 087▮▮▮▮▮▮ Enter the code below.

Enter code

Resend code

Back   Next

Phone   ✕
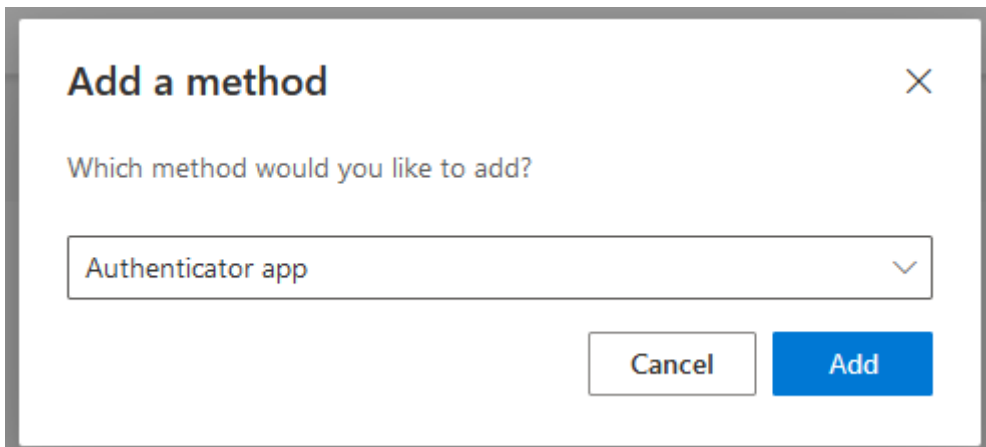
✅ SMS verified. Your phone was registered successfully.

Done

Add Microsoft Authenticator App

If you have a tablet and wanted an additional Authenticator app installed use this option, and follow the previous steps by installing the Microsoft Authenticator App for your tablet,
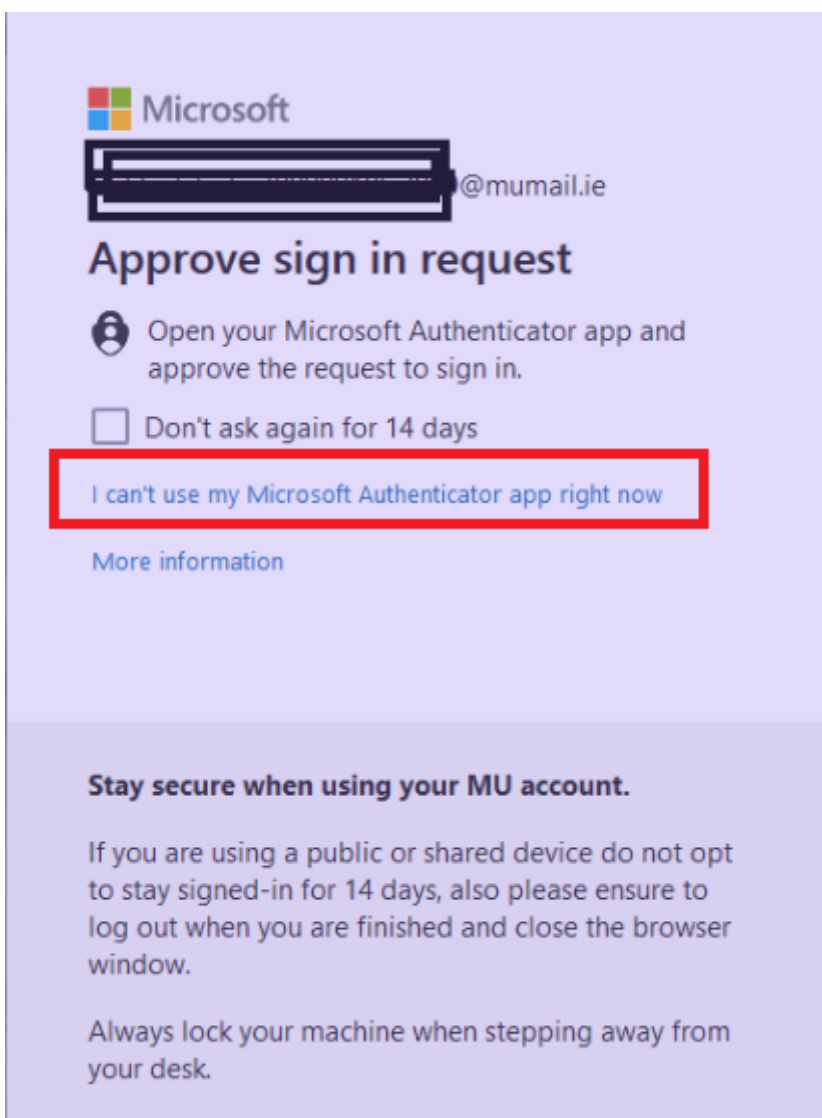
[Android](#) or [IOS](#) on your ipad device and scanning the QR code.

Sign in via an alternative method

If you have more than one MFA method set up, Microsoft will either give you:

- The option to choose a different method via a link on the screen

Or Display the enabled options on your account.

Microsoft

████████████████████@mumail.ie

Verify your identity

⬤ Approve a request on my Microsoft Authenticator app

`123` Use a verification code

🗨 Text +XXX XXXXXXXX39

📞 Call +XXX XXXXXXXX39

📞 Call +XXX XXXXXX12

More information

Are your verification methods current? Check at https://aka.ms/mfasetup

Cancel

Stay secure when using your MU account.

If you are using a public or shared device do not opt to stay signed-in for 14 days, also please ensure to log out when you are finished and close the browser window.
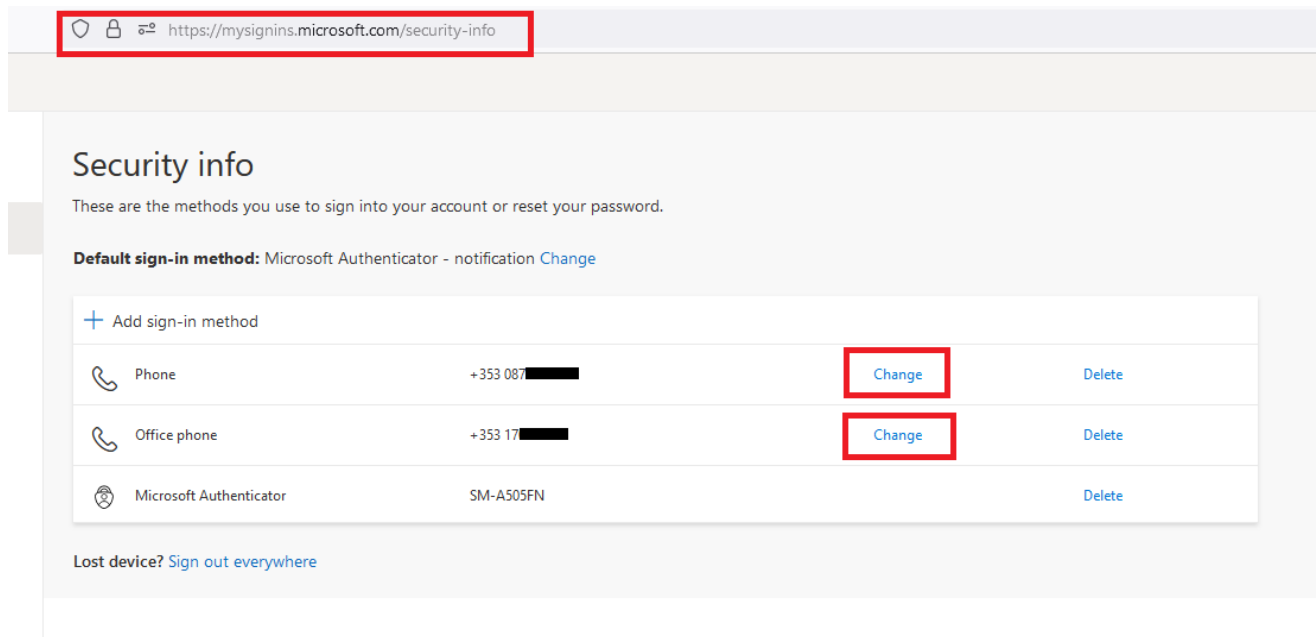
Always lock your machine when stepping away from your desk.

Change your number

If you have lost your phone and need to update your mobile device or alternative phones, please do so by going to the below url.

[My Sign-Ins | Security Info | Microsoft.com](#)
[https://mysignins.microsoft.com/security-info](#)