

**Managing Risk and Compliance: Research and Innovation  
Activities  
Research and Innovation Compliance Committee  
Terms of Reference**

**Version:** 1

**Date:** December 2023

**Reviewed:** University Executive,  
Governing Authority Audit and Risk  
Committee

**Next Review Date:** December 2028

## **Managing Risk and Compliance: Research and Innovation Activities**

### **Research and Innovation Compliance Committee Terms of Reference**

The Research and Innovation Compliance Committee will manage risk and monitor compliance with all policies and regulations related to research and innovation activities.

This will include identifying and monitoring issues related to foreign influence, export/import controls, conflict of interest/commitment, and research data security, particularly as they relate to compliance with applicable laws, regulations, and funding requirements.

The Committee will monitor the Research and Innovation Risk Register regularly and undertake a formal review of the Research and Innovation Risk Register annually for approval by the Governing Authority Audit and Risk Committee

The Committee is further tasked with ensuring that the Maynooth University research community is made aware of and educated regarding such compliance related issues and for proposing policy and processes to enhance compliance.

The Committee shall report recommendations and concerns regularly to Maynooth's Executive Committee and will elevate recommendations to senior leadership, as appropriate.

#### **Membership**

VP Research and Innovation (Chair)

Nominees of VPRI (3)

Nominee of Director of Governance (1)

Associate Dean Research (1)

Director/Lead PI of an Institute or Research Programme

Head of Department

Bursar/Secretary

Research Integrity Officer

#### **Procedures**

The committee will meet on a quarterly basis, or as otherwise necessary, to review the status of Maynooth University's management and compliance with policies, regulations and legislation relevant to research and innovation.

Where issues exist the committee will make recommendations as to how the issue can be remedied and will have the responsibility to ensure the remedy is implemented.

The Committee will report on an annual basis to the University Executive and the Governing Authority Audit and Risk Committee.

The Research and Innovation Compliance Committee will also monitor the VPRI Risk Register and consider whether risks require escalation to University Executive Committee. The committee will undertake a formal review and update of the VPRI risk register on an annual basis.