

MUSSI Seminar, Workshop and Conference Scheme

The objective of this scheme is to enhance research impact through dissemination and networking.

While the scheme does fund events aimed at an academic community, proposers are asked to consider using their activity to make their research accessible to key external stakeholder groups, such as policy makers, advocacy groups, community services, and industry.

All events funded or part-funded by MUSSI should be billed (or jointly billed) as MUSSI events on posters, publicity, etc. and should include acknowledgement of the support of MUSSI. Any outputs from the funded research activities, including publications, should include acknowledgement of the support of MUSSI. Any future external funding proposals arising directly from the funded activities should where appropriate be submitted either through MUSSI or in collaboration between MUSSI and relevant department(s).

All MUSSI events should strive for gender balance and diversity on panels and programmes.

Applications are peer reviewed.

Criteria for assessment of applications are:

- Feasibility of the proposed event
- Potential for contribution to MUSSI aims, profile and activities
- Interdisciplinarity

Eligibility: All permanent and contract academic staff members and contract research staff are eligible to apply.

Budget: The maximum award amount per application is €1,000

Eligible Costs: travel, accommodation, subsistence, virtual events.

Ineligible Costs: Honorariums for guest speakers, the costs of alcoholic drinks.

Grant: Funding will be deposited into your own general research account **or** a Departmental RIF account with the permission of your HoD. All expenses should be charged to this BU. Awards are made for periods of up to 9 months.

An extension of the period of award will be considered if details of the proposed new termination date and justification are e-mailed to mussi@mu.ie at least one month prior to the original award expiry date.

Deviations from Approved Budget: Funding may be used only for the purposes indicated in the approved application and may not be diverted to other types of research expenses. Any over-expenditure will be the responsibility of the awardee.

Reporting: Successful applicants will be required to complete the reporting template within one month of the activity being completed or within one month of the end date of the award, whichever is the earlier date. A failure to adhere to this condition will invalidate future applications.

Closing Date: 8th of December 2023 5pm.

NOTE: Incomplete applications will be deemed ineligible