

## Professional Master of Education - Primary

### Maynooth University

#### Guidance Notes

Welcome to Maynooth's University's Professional Master of Education (Primary Teaching – FR900) Programme Entry 2025.

The Maynooth University Professional Master of Education (Primary Teaching) programme is a two-year, level 9, full-time initial teacher education programme designed to equip student teachers with the range of knowledge and skills related to the profession of primary school teaching and its curriculum.

Maynooth University manages the Professional Master of Education (Primary Teaching) application process via their new Application Portal [MU Apply](#).

Queries on applications should be sent to [pgadmissions@mu.ie](mailto:pgadmissions@mu.ie)

#### Programme Information

Applications for the Maynooth University Professional Master of Education (Primary Teaching) will be processed in line with the guidelines, procedures, and deadlines provided on the [Maynooth University website](#). All applicants are urged to consult the website and carefully read this document in full prior to beginning their application.

Application Fee	Opening Date for applications and documentation	Closing Date for application forms	Closing Date for uploading documentation
€80	17 <sup>th</sup> February 2025	07 <sup>th</sup> April 2025	14 <sup>th</sup> April 2025

#### Application Information

Applicants seeking admission to the Maynooth University Professional Master of Education (Primary Teaching) programme must submit an online application form by **07<sup>th</sup> April 2025**. At this point a non-refundable application fee of €80 is payable via debit/credit Visa card through MU Apply. Applicants will then receive an email giving guidance on the next steps of the application process. All supporting documents must be uploaded by **Monday 14<sup>th</sup> April 2025**, via the same portal.

Applications will be evaluated based on the details provided in the form and the accompanying documentation. Admission offers will be issued in June 2025.

*Each offer of a place on the Professional Master of Education (Primary) programme is PROVISIONAL and subject to verification of the information provided by the applicant, and the fulfilment of additional conditions. If any information is found to be inaccurate*

*or incomplete, the university reserves the right to withdraw the offer and de-register the student. Maynooth University accepts no responsibility for any arrangements, commitments, or liabilities made by the applicant based on their application.*

## Application Process

1. Fill out the online application form and pay the €80 non-refundable deposit.
2. Upload supporting documents (listed below)
  - a. Evidence of Primary Degree / Transcripts of Results (additional qualifications uploaded on MU apply also)
  - b. Complete the Additional specific online questionnaire.
  - c. Evidence of fulfilment of minimum requirements - verified Leaving Certificate transcripts.
  - d. TEG Certificate
  - e. A copy of a valid Passport

## Evidence of Primary Degree/Transcripts of Results

**Final-year undergraduate applicants** must provide their result as an overall percentage mark. An original or certified photocopy of your Transcript of Results showing an overall result of H2.2 or higher on the completion of your final year **or** if you have not received your final year results, please upload your previous year's results to [MU Apply](#).

**Graduate Applicants** must provide their result as an overall percentage mark. An original or certified photocopy of your Transcript of Results showing an overall result of H2.2 or higher must be uploaded to [MU Apply](#).

Ensure all information is clear and accurate. Results submitted for assessment must be in percentage (%) or GPA format only. If your transcripts do not clearly indicate your ECTS, please submit a statement from your university confirming this.

## Additional PME-specific Questionnaire

In addition to the application form, applicants are required to complete a specific online questionnaire relating to your TEG results, your degree results, additional qualifications, relevant professional and volunteer experience.

Please ensure that your responses are accurate and provided to the best of your knowledge. Supporting evidence for your answers will be requested and verified during the application review process. Failure to provide such evidence will result in your application not progressing to the next stage of selection. Applicants are strongly encouraged to read these guidance notes in full before submitting their responses.

## Evidence of Leaving Certificate Results or Equivalent

Applicants are required to upload proof to [MU Apply](#) demonstrating that they have met the minimum requirements for the following;

**Gaeilge: H4 or Equivalent** – Please upload a Leaving Certificate transcript.

**English: H7/O4 or Equivalent** – Please upload a Leaving Certificate transcript.

**Mathematics: H7/O4 or Equivalent** – Please upload a Leaving Certificate transcript

### TEG Certificate

Before applying to Maynooth, prospective applicants are required to take the oral component of the **Teastas Eorpach na Gaeilge (TEG) Meánleibhéal 1 (B1) Irish examination**. Obtaining 65% in this TEG oral Irish examination is a prerequisite for application to the Professional Master of Education (Primary Teaching). Candidates who have not already registered for the Teastas Eorpach na Gaeilge (TEG) (ORAL) examination, can do so by completing an online application form on [www.TEG.ie](http://www.TEG.ie). Please see the website for dates. Please contact TEG directly to secure your examination space. Please note deadlines to register for the exam. Applications for the Professional Master of Education (Primary Teaching) will not be accepted without the TEG Irish Oral result or where the result is pending.

If you have questions relating to the Teastas Eorpach na Gaeilge (TEG), visit the website: <https://www.teg.ie/info-advice/teg-pme-primary.959.html> or contact TEG directly at the email address: [teanga@mu.ie](mailto:teanga@mu.ie) and telephone 01 708 3737. TEG results must be uploaded to [MU Apply](#) by the application closing date (see above).

All other entry requirements must have been met and verified submissions uploaded to your account on [MU Apply](#) by **Friday 11<sup>th</sup> July 2025**.

### References

If you are claiming points for professional work experience and have indicated this in the "Relevant Professional Experience" section of the PME (Primary) Additional Questionnaire form, you will need to complete the Employer Reference Form. This form will appear under Supplemental Items and Documentation in your account [MU Apply](#). Employer Reference form must be received by **14<sup>th</sup> April 2025** to be included in the final points calculation. References must be received by the published timeline to be considered in the final points calculation.

### Assessment of Applications

Please note that applications will not be assessed until the closing date has passed and all supportive documentation has been received by **14<sup>th</sup> April 2025**. Applications will be assessed by the Maynooth University Postgraduate Admissions team and will be placed in order of merit based on the [Points Scoring System](#). The admissions team will NOT be able to assess your application unless you clearly indicate that you are the holder of an eligible Level 8 degree, or in the final year of same, and furnish the Maynooth

admissions team with the required information regarding the self-declaration form(s) and supplementary material.

## Offers

Following assessment, places will be allocated as soon as possible. Those who are offered a place will also be given advice on further procedures, including registration. Those who wish to accept their offered place will be asked to reply within a specified period.

**It is recommended to regularly check the Maynooth University website for updates on the programme and to frequently review your account on [MU Apply](#) for any application updates.**

## Important Notes to Remember

- (a) ALL Application Fees are non-refundable.
- (b) Offers are issued online via [MU Apply](#). Please be sure to check your spam folder in case Maynooth University email notifications are directed there.
- (c) It is important to note that ALL those wishing to accept an offer of a place will have to pay a deposit of €500 regardless of whether they are entitled to a grant or not. This money will be credited to their fees account in Maynooth University. It is important to note that the €500 deposit is non-refundable and non-transferable. Maynooth University Postgraduate Admissions Team will continue to issue offers to successful applicants until all places are filled.

## Deferred Entry

Deferrals are not permitted on the Professional Master of Education (Primary Teaching) due to the highly competitive application process.