



Maynooth University Teaching and Learning Showcase – May 2024 Poster Guidelines for the Interactive Poster Session

Thank you for considering submitting a poster at the **Teaching and Learning Showcase** on **May 15th, 2024**. The interactive poster session provides a space to share and discuss teaching and learning approaches and innovations with colleagues.

Poster Themes:

- **Inclusive Practice**
- **Promoting Student Success in Teaching, Learning and Assessment**
- **Digital Learning**
- **Education for Sustainable Development and Social Justice**
- **Internationalisation in Learning and Teaching**
- **Curriculum Review, Development and Innovation**

Please follow the format and submission guidelines:

- **Size:** A2 (42 x 59.4cm or 16.5in x 23.4in)
- **Orientation:** Portrait
- **Images:** If you are using images, please ensure they are high resolution, 300dpi minimum
- **Include:** Title; Authors and contact details; MU Logo, and the following text: **Teaching and Learning Showcase 2024**
- **Language:** Plain English and accessible to a multi-disciplinary audience
- **CC License:** We encourage you to Creative Commons (CC) license your poster
- **Proofing:** Please submit your poster file as 'printer ready'. We will not be copy-editing or proofing
- **File submission format:** pdf
- **Theme:** Please note the Poster Theme in your accompanying email
- **Deadline:** **midnight, Tuesday, 7th May**

FAQs

What format should I use? The poster format/structure is open and up to you. Potential areas to address include: Title, Theme, Overview/Process/Findings/Key Take Aways/Next Steps. **See MS PowerPoint Template available.**

How do I generate a CC Licence? To understand, choose and generate a CC licence, follow the steps in this short [Open Licencing Toolkit](#) (National Forum). In general, we suggest an "Attribution-NonCommercial-ShareAlike CC BY-NC-SA" or "Attribution-NonCommercial-NoDerivatives CC BY-NC-ND" licence may be the best fit for Showcase but encourage you to follow the Toolkit to generate your open licence.

Finally, participants should be available to share information about your work and poster at the breaks / poster session elements of the Showcase. If you have any queries on the poster submission process, please contact: teachingandlearning@mu.ie.