# **Maynooth University Teaching and Learning Showcase** **14th May, 2025** **Interactive Poster Session – Call For Posters**

Thank you for considering contributing a poster at the **Maynooth University Teaching and Learning Showcase** on **Wednesday May 14th, 2025**. The interactive poster session provides a space to share and discuss teaching and learning practice approaches with colleagues.

We welcome posters from everyone who teaches and supports learning and teaching, whatever stage you are at – new to the University, new to teaching, or teaching for many years. Poster presenters can provide the text with an image using the template below and we will produce and print the poster for you.

Your poster can focus on an approach that you have tried out – that may or may not have worked out well. Topics may relate to any of the following themes, or other:

* Academic Integrity
* Curriculum Review, Development and Innovation
* Digital Learning
* Education for Sustainable Development and Social Justice
* Inclusive Practice
* Promoting Student Success in Teaching, Learning and Assessment
* Student Engagement and Partnership

Please complete [this poster submission form](https://forms.office.com/Pages/ResponsePage.aspx?id=zPVUFDW7hUa72YYh_YBVyWcpBdcVmu1JkSGq36aL_tNUME1GNUdDRjJPV1E3OVRBU0QxRlM1UzhJUi4u) with the information you wish to appear on your poster. A designer will then transfer the text and image onto an **A1 poster board** for display at the Showcase. You will be able to keep the poster after the event.

**Important: Poster Presenters should be available on Wednesday May 14th** to discuss your work and poster at the Interactive Poster session & breaks on the day.

## NOTES FOR COMPLETION

* Posters should relate to a teaching, learning or assessment practice or innovation that you have implemented in the last two academic years and wish to share with colleagues.
* **Maximum Character limits:** see each section
* **Language**: Plain English and accessible to a multi-disciplinary audience.
* **Image:** One high-resolution image is required (JPEG only, min.300dpi and at least 20cm wide)
* **Proofing**: Please submit your poster details as ‘printer ready’.
* **CC Licence:** We encourage you to CC licence your poster.
* Each section below must be completed, except for the **Creative Commons (CC) Licence** information which is optional.
* **Deadline**: **Wednesday, 30th April 2025 (12, noon)**
* Please submit this poster submission and image using the [**MS Form.**](https://forms.office.com/Pages/ResponsePage.aspx?id=zPVUFDW7hUa72YYh_YBVyWcpBdcVmu1JkSGq36aL_tNUME1GNUdDRjJPV1E3OVRBU0QxRlM1UzhJUi4u)

**FAQs:**

* **How do I generate a CC Licence?** To understand, choose and generate a CC licence, follow the steps in this short [Open Licencing Toolkit](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fhub.teachingandlearning.ie%2Fwp-content%2Fuploads%2F2021%2F06%2FOpen_Licensing_Toolkit_AW.pdf&data=05%7C02%7COrla.Hanratty%40mu.ie%7C196c326203f5480ea91808dc6a758689%7C1454f5ccbb354685bbd98621fd8055c9%7C0%7C0%7C638502300238529787%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=EG5QfcYHKPiDS0hM4RLcOk67M6ix54ZCsWrDrR2HZr4%3D&reserved=0) (National Forum). In general, we suggest an “Attribution-Noncommercial-ShareAlike CC BY-NC-SA” or “Attribution-NonCommercial-NoDerivatives CC BY-NC-ND” licence may be the best fit for Showcase but encourage you to follow the Toolkit to generate your open licence.
* **Who do I contact for queries?** If you have any queries about a poster idea or on the poster submission process, please contact: [teachingandlearning@mu.ie.](mailto:teachingandlearning@mul.ie)

## **Word version of MS Form for your own use in drafting your submission:**

|  |  |
| --- | --- |
| Poster Content | |
| **Poster Title** |  |
| **Author(s)** |  |
| **Department/School/Unit** |  |
| **Overview** | *(180 words max.)* |
| **Aims** | *(180 words max.)* |
| **Approach** | *(180 words max.)* |
| **Key learning points** | *(160 words max.)* |
| **References** |  |
| **Image** | One high quality image (JPEG only, min.300dpi and at least 20cm wide) |
| **CC Licence (optional)** | Please attach image of CC Licence to the email.  E.g.: |

**Contact Details**

|  |  |
| --- | --- |
| **Contact Name/s** |  |
| **Email Address** |  |
| **Date** |  |