

Student Vetting Information

What is Garda Vetting?

Garda Vetting is conducted by the National Vetting Bureau in respect of any person who is carrying out work or activity, a necessary and regular part of which consists mainly of the person having access to, or contact with, children or vulnerable persons, in order to establish whether there is any criminal record or specified information relating to the applicant.

What is police clearance?

Vetting applicants who have spent a continuous period of six months or more outside of Ireland since the age of 18 are required to submit a Police Clearance Certificate from each relevant jurisdiction involved. For further details, please contact the Student Vetting Office.

How do I know if I need to be vetted by Maynooth University?

Applicants to Maynooth University and current students will be contacted by their **academic department at Maynooth University** with all of the relevant information should they need to be vetted.

Students are vetted on the following programmes at MU:

Undergraduate Programmes

MH116 Bachelor of Social Science (Community and Youth Work) (full-time)
MH802 Bachelor of Social Science (Community and Youth Work) (part-time)
MH209 Bachelor of Science (Psychology through Science)
MH212 Bachelor of Science (Science with Education)
MH212 Bachelor of Science (Mathematics with Education)
MH212 Bachelor of Science (Mathematics and Computer Science with Education)
MH001 Bachelor of Education (Primary Teaching)
MH002 Bachelor of Education (Primary Teaching - Gaeltacht)
MH801 Bachelor of Arts (Early Childhood - Teaching and Learning)

Postgraduate Programmes

Higher Diploma in Further Education
Postgraduate Diploma in Arts (School Guidance Counselling)
Postgraduate Diploma in Inclusive and Special Education
Professional Master of Education (Post-Primary)
Professional Master of Education (Primary)
Master of Arts (Dramatherapy)
Master of Social Science (Community and Youth Work)
Master of Social Science (Social Work)

Other academic work

- Teacher mentors in the "Rising Teachers, Rising Leaders" programme
- Students on the "Think about Teaching" Certificate Programme
- Research work at certificate, diploma or bachelors degree level in any department/institute involving children or vulnerable persons
- Postgraduate research work in any department/institute involving children or vulnerable persons

- Coderdojo volunteers with the Computer Science Department
- Maynooth Access Programme Student Ambassadors with the Access Office
- Students undertaking relevant work or activities with children and/or vulnerable adults as part of the MUSE programme.

Where can I obtain the vetting forms?

Your academic department at Maynooth University will send the Vetting Invitation Form and relevant details to you should you need to be vetted.

What is the 100 Point Check?

The 100 Point Check is recommended as a guideline to verify identification documentation by An Garda Síochána. This involves providing documentation with your Vetting Invitation Form that leads to a full 100 points or more, including one form of identification with a photo and a proof of current address.

What is a Vetting Disclosure and what information will appear on it?

A Vetting Disclosure from the National Vetting Bureau document includes particulars of the criminal record (if any), and the specified information (if any) of the vetting applicant, or it will contain a statement that there is no criminal record or specified information in relation to the applicant.

What is the definition of a child in the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016?

A 'child' is defined as a person under the age of 18 years.

What is the definition of a vulnerable person in the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016?

A 'vulnerable person' means a person, other than a child, who -

- a) is suffering from a disorder of the mind, whether as a result of mental illness or dementia,
- b) has an intellectual disability,
- c) is suffering from a physical impairment, whether as a result of injury, illness or age, or
- d) has a physical disability, which is of such a nature or degree –
 - i) as to restrict the capacity of the person to guard himself or herself against harm by another person, or
 - ii) that results in the person requiring assistance with the activities of daily living including dressing, eating, walking, washing and bathing.

What is the definition of Relevant Work or Activities in the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016?

Any work or activities, carried out by a person, a necessary and regular part of which consists mainly of the person having access to, or contact with children or vulnerable persons. Details of relevant work or activities are outlined in **Parts 1 and 2 of Schedule 1** of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and are available to view [here](#).